

IMPORTANT INFORMATION FOR PARENTS

KINDERGARTEN 2024

Please refer to this important information and we bring your attention to the highlighted points:

- Initially your child will have an earlier pick up time of 2.45pm. Once you have been notified of the change of time by the school, the school hours will be 9am to 3pm. Your child must be at school by 9am or they will be deemed unjustified as a reason for absence and must be collected by 3pm, no later. If your child is going to After School Care they will stay with the teacher until 3pm.
- Please provide a change of underwear and socks in a plastic bag. (even though you have toilet trained your child, we have lot of accidents in the first few months of starting school)
- If you have a change of phone numbers, addresses and emergency contacts please inform the office immediately. You can also do this via the Sentral app.
- Please update the office with any change in medical conditions that require us to have an ASCIA Plan - Asthma, Allergies and Anaphylaxis.
- Court Orders or AVO's are to be sent to the Office to keep on file. If there are any updates please also supply these to the Office.
- Our school uses Sentral and Schoolbytes for the majority of our communications and notifications, please download the apps on your device. (information on Sentral and Schoolbytes is attached and also provided on our website under Kindergarten 2024). This is our best form of communications with our parent community.
- If your child is absent please go to the Sentral app and enter details of absence via this app or provide a written note only to the classroom teacher.
- Our school uses Schoolbytes Financial software for all of your excursions/incursions and extracurricular activities. Any payments for excursions or incursions are to be paid before the due date via our digital permission note to avoid any disappointment of your child not being able to attend. Our preferred method of payment is via schoolbytes, alternatively you can pay eftpos or cash at the front office. (Information on how to set up your Schoolbytes account is available on our website under Kindergarten 2024). Please be aware that the majority of our communications for excursions or account will be via email. We endeavour to always give ample notification for payments.
- If you have an issue, your first point of contact should be your child's Classroom Teacher.
- If your child has not received all of their immunisation and there is an outbreak in the school, your child will be required to stay at home until the outbreak has passed.
- Assemblies – are notified via our Sentral app.
- Children can order lunches from the canteen via FlexiSchools but will not be able to purchase over the counter with money until week 5 of Term 1.